

**PROTOCOL
GENERAL ASSEMBLY 2013
SCANDINAVIAN ACADEMY of ESTHETIC DENTISTRY**

31.08.2013

AGENDA

- 1. Attendance**
 - 1.1. Appointment of GA chairman
 - 1.2. Appointment of GA Secretary
 - 1.3. Appointment of Ballot Officers
- 2. Approval Previous Minutes from GA 2012 and Matters Arising from Minutes**
- 3. President's Report and Matters Arising from Report**
- 4. Secretary's Report and Matters Arising from Report**
- 5. Treasurers Report**
 - 5.1. Accounts from Previous Year
 - 5.2. Budget for Coming Year
 - 5.3. Subscription Fee for Coming Year
- 6. Election of Auditors of Accounts**
- 7. Election of Executive Council Members**
- 8. Discussion of Proposed Changes to ByLaws**
- 9. 2014 Meeting Venue and Program**
- 10. Miscellaneous**

PROTOCOL

1. Attendance

6 members attended the GA meeting

David Winkler adjourned the GA. He apologized that the meeting was one hour behind schedule, and commented that the organisation needs to mobilise better for the general assembly, to make sure more members attend and thus securing a democratic process.

1.1. Appologies from members

David Winkler forwarded appologies from Anders Ericsson and Jan Thomsen for not attending the GA meeting.

1.2. Appointment

The following appointments were made by acclamation:

GA Chairman: John Orloff

Secretary: Trine Bjelke-Holtermann

1.3. Approval of GA invitation and agenda

The invitation and agenda was approved unanimously

2. Approval of Protocol from the 2012 General Assembly

The protocol was approved unanimously

3. President's report

Erik Svendsrud reported on work of the executive council for the past year.

The executive council has had no physical meetings during the year, but there has been frequent contact and communication via Skype, email and telephone. Erik has done most of the work himself and has also functioned as treasurer. Because of Eriks extensive lecturing, Erik has decided not to continue on the SAED board as President, but will of course continue to support SAED.

4. Secretary's report

As Erik has done most of the work, this point on the agenda was bypassed.

5. Treasurer's report

5.1. Accounts from the previous year

Erik Svendsrud reported on the financial status of SAED.

The Scientific Programme and General Assembly is minus 70.000 compared to budget, as a direct result of more expensive A/V equipment.

It was discussed whether SAED could make changes to reduce the equipment cost.

SAED has a capital reserve of approximately 250.000.

5.2. Budget for the coming year

John Orloff went through a simple setup of the budget, suggesting raising the member fee to 2.800. The suggestion was approved.

6. Election of Auditors of Accounts.

Anette Mjøs was elected Auditor for the coming year.

Annete Mjøs has email address: a-c-mjo@online.no

7. Appointment of new members to the Executive Council

Because of Erik as acting president wanting to resign, and as a transient solution to ensure continuity, Arne Lund was nominated and elected as new President

Jan Thomsen was nominated and elected as Vice-President
Trine Bjelke-Holtermann was nominated and elected Secretary/Treasurer
Akke Kumlien was nominated and elected as Board Member

The newly appointed Executive Council is effective immediately, and consists of:

| | |
|---------------------|-------------------------|
| President | Arne Lund |
| Vice President | Jan Thomsen |
| Board Member | Akke Kumlien |
| Secretary/Treasurer | Trine Bjelke-Holtermann |

8. Discussion on new by-laws

No changes in the existing by-laws

9. 2014 Meeting venue and Program

SAED has had a tradition of alternating between the Scandinavian countries, and in honor of this tradition, it is decided that the 2014 meeting will be held at Kellers Park Spa Hotel in Vejle, Denmark.

An open discussion was held on the organisation of the 2014 meeting, including number of lecturers, workshops etc. The Executive Council will take the points raised into notice in planning the 2014 meeting.

An open discussion was held on how to get more people to attend and to sign up earlier for the 2014 meeting. Early-bird discounts were suggested.

10. Miscellaneous

An open discussion was held on how to get more members to join the organisation. Suggestions were made on making short videos of the lecturers talking about SAED, and how to include students.